**APA Style—Lunch and Learn**

Important page numbers in the *Publication Manual of the American Psychological Association* (6th ed.)

**In-text Citations**: p. 177

**Reference Page:**

* Examples of references: p. 49-51
* Journal: p. 198—199 under 7.01 Periodicals
* Book: p. 202-203 under 7.02 Books, Reference Books, and Chapters
* Chapter in a book/Entry in a reference book: p. 202
* E-book:

Smith, F. M. (Year). Title of book: Note the sentence capitalization and italics [ProQuest Ebook Central version]. Location: Publisher.

* Website: top of p. 215 (tip: use the “Description of form” to describe the webpage in more detail)

**Headings**

* Examples of headings: Sample paper p. 44
* How to use and construct: p. 62-63
* Never use “Introduction” as a heading, as it is understood. Instead, put the full title of the paper (see p. 42)

**Running head:**

* Example: p. 41 (note the words “Running head” only appear on the first page)
* What is it: p. 229 (under the section on “title page”)
* How to construct: 1. Check “different first page”, 2. add page numbers to the top left, 3. Write “Running head: PUT SHORTENED TITLE HERE” and tab over page number. Do steps 2 and 3 on page 2.

**Quoting**

* Example using page number: p. 171 (see the first two examples with Robbins et al. (2003) and Csikai and Chaitin (2006)).
* Example using paragraph number (e.g. for a webpage): p. 171—172 “6.05 Direct Quotations of Online Material Without Pagination”

**Personal Communication**

* P. 179 “6.20 Personal Communication”
* Non-recoverable personal communication (e.g. conversation, private email) is not included in the reference list. It is only cited in-text.

**Questions?** Email the librarian: jdeo@ecpi.edu Please submit papers for review after you have edited them. Please allow time to make the suggested changes and have an APA publication manual on hand. They can be checked out from the library and renewed if needed longer.